

Gehan Gunasekara

By email: g.gunasekara@auckland.ac.nz
Ref: H202006641

Dear Gehan Gunasekara

Response to your request for official information

Thank you for your request under the Official Information Act 1982 (the Act) on 28 August 2020 to the Ministry of Health (the Ministry) regarding the privacy implications in regards to contact tracing technology.

The Ministry also decided to extend the due date for this response on 24 September 2020 under section 15A of the Act as further consultation/collation was required.

Information in response to each part of your request is outlined below.

Two sisters released early from quarantine on June 13 2020 who subsequently tested positive for COVID-19. 1. How many days did it take to identify all 400 contacts?

There were four close contacts associated with the two sisters, all were identified within two days. There were several hundred casual contacts, all were identified within one day.

2. List the means/methods that were used to identify contacts – e.g. information held by airlines, Customs, Immigration; isolation facility registers, CCTV footage, COVID Tracer app?

Please note that this part of your request has been partially transferred to the Regional Public Health on Tuesday 22 September 2020 under section 14 of the Act. You can expect a response to this part of your request from Regional Public Health in due course. Below is the information held by the Ministry with regards to this aspect of the request.

The following methods were used by the National Investigation and Tracing Centre (NITC) to identify the cases unknown contacts:

- Flight manifest information from the airline
- Flight arrival data from Customs/Immigration
- Employee records of Managed Isolation and Quarantine (MIQ) facility staff.

In every instance, once the person is contacted, their details will be checked and confirmation obtained that the individual is the person who may have been at the exposure location, prior to proceeding further with the Contact Tracing process. The following methods were used by the NICT to obtain/ try to obtain contact details at that time for the contacts if the data was insufficient using the above methods:

- Text and email
- National Health Index (NHI) data
- National Enrolment Service (NES) data
- General Practitioner phone calls
- Publicly available source information (eg, white pages, google search)
- Isolation Facility Registers
- Customs investigative streams:
 - Advanced Passenger Information (API)/ Automated Targeting System Global (ATSG) provides access to international travel records including passenger names, seat numbers and phone numbers
 - The identification stream can provide further information regarding individuals the Ministry has only partial information for (eg, full name, with no further contact details)
 - The tracing stream can identify individuals present at a location at a specific date and time that may have been in contact with the positive COVID-19 patient
 - Police investigate requests for contact details for identified individuals using the NIA/ TESA databases:
 - Police NIA is the master Police Database for all information held by Police on persons, vehicles, locations and police interactions
 - TESA is the linking Spark/ Telecom database for phone numbers which includes information relating to Spark, Vodafone and some 2degrees numbers. This includes landline telephone numbers where existing.

3. *What percentage of their contacts were identified and successfully contacted and isolated within 48 hours?*

100 per cent of close contacts were successfully reached and isolated within 48 hours.

4. *What percentage of their identified contacts could not be contacted within 48 hours? Could not be contacted at all?*

Zero per cent of identified contacts could not be contacted within 48 hours.

5. *What additional methods/means have been put in place to identify contacts (since those listed above)?*

The NITC has utilised the following additional measures to those listed above when there have been community outbreaks:

- Business registers of visitors
- School records
- Employee registers of staff
- COVID Tracer App details
- COVID Tracer App notifications to contacts for Exposure Events of Interest.

6. *On how many occasions to date has the COVID Tracer app been used to identify contacts? More specifically, have the 'Notification of potential exposure event' and 'Location 'data upload' capability' functionalities, added in Release Two of the app, been used to assist with contact tracing? If yes, how often?*

As at 7 October 2020 there have been 34 different exposure event notifications of a potential exposure event notifications sent out to COVID Tracer App users who scanned into the locations of interest at or around the relevant time. There has been six 'data uploads' of contact locations for cases from their COVID Tracer App.

COVID Tracer App data has also been used to source or verify contact details for contacts on some occasions, although the number of times this feature has been used is not currently collected.

7. Are there still difficulties making contact with identified contacts? If yes, please specify.

There are sometimes difficulties contacting identified contacts such as when there is insufficient information to confirm the identity. This restricts the ability to accurately search databases for contact details. Some of the main difficulties are when contacts:

- have not accessed the health system and therefore have no National Health Index or National Enrolment Service details
- do not have up-to-date national enrolment service details
- live/work out of telephone service
- do not pick up phone calls from Ministry of Health phone numbers
- use multiple aliases
- change their contact details frequently
- have had their data incorrectly entered (inside or outside of the National Contact Tracing Solution [NCTS]).

8. What information is collected from all individuals arriving at the border?

9. Does the information also include:

- *Whether they are currently on any medication and its nature;*
- *Whether they are currently or have previously been treated for mental illness and/or addictions;*
- *Whether they have special needs/disabilities, specific cultural and/or religious requirements;*
- *Any additional information for those arriving and entering supervised quarantine? If yes, please specify.*

11. With which agencies, both government and non-government, is the information collected from arriving passengers shared? Please specify the circumstances under which it is and/or may be shared.

13. Are individuals arriving at the border provided with a Privacy Statement (or its equivalent) that outlines the information that will be collected about them for managed isolation and/or quarantine purposes, where it will be stored, the agencies with who it will/may be shared, how they may access their information and make corrections to it if required? If yes, please provide a copy.

The Ministry collects the following information from all individuals arriving at the border:

Air border forms

- NZ passenger arrival card
- Air crew declaration (pages 1 and 2 are separate files)
- Air crew Customs declarations for NZ and non-NZ crew
- Air crew health card

Maritime border forms

- Extended notice of arrival
- Advanced notice of arrival
- Maritime declaration of health
- No change in health status

These forms will tell you what information is requested and with whom it is shared.

This information is attached to this response and further details can be found in Appendix two.

10. Please specify what information is stored in the Ministry of Health's NCTS.

14. Please specify what information is stored in the NCTS including the information that is collected in the pandemic case management system.

The NCTS Contact Tracing application contains the national electronic database to support contact tracers to keep accurate and secure records of all contact tracing activity related to COVID-19.

The NCTS Contact Tracing records personally identifiable information about the case (the person that has tested positive for COVID-19) and the contacts of the case. Contacts may be identified as close contacts or casual contacts.

The NCTS Contact Tracing records relationships between cases such as contacts, exposure events or related clusters. It also records processes associated with contact tracing. Each required notification, or monitoring activity is recorded up until a case is recorded as closed. Dates and mandated process activities are recorded. This enables progress to be monitored and fail-safe reports to be generated. This includes, for example, case management and contact workflows and follow up via the daily check in process (including records of decisions and call logs). It also contains audit records of each user's interactions with all information within the NCTS Contact Tracing.

12. What previous and/or new policies/information sharing arrangements, both formal and informal, have been/are being used between agencies involved in managing supervised quarantine? Please list these as well as the types of information covered by them and the circumstances under which some or all of the information is/may be shared.

On 24 September 2020, the Ministry transferred this part of your request to the Ministry of Business, Innovation and Employment (MBIE). You can expect a response to this part of your request from MBIE in due course.

The NCTS Contact Tracing includes categories of information stored within the NCTS, this can be found attached as Appendix one.

15. Please provide a copy of the Privacy Impact Assessment (PIA) for the NCTS and/ or any updates to the PIA. Presumably this should provide details of the data input/access and controls. It is important to understand just who is collecting, inputting and accessing data and the controls around this.

The PIA for the NCTS is currently in draft form, however will be made publicly available shortly. As this information will be made publicly available shortly, this aspect of your request is refused under section 18(d) of the Act.

16. What other databases does NCTS link to within the Ministry of Health and/ or the wider health sector? Outside of the health sector?

The NCTS Contact Tracing has access to the National Health Index (NHI), the National Enrolment Service and the Health Provider Index, information from within Ministry systems. NCTS Contact Tracing also receives laboratory test results and case reports related to COVID-19 from the Institute of Environmental Science and Research (ESR). The NCTS Border Register is linked if there is a case on a flight arriving at the New Zealand border.

The NCTS Contact Tracing collects contact details that are collected from the NZ COVID Tracer App, where a person has been identified as a contact of a case for contacting purposes. The

NCTS Contact Tracing issues notifications to the NZ COVID Tracer App. These notifications are sent to people's devices to match against the person's recorded locations and times. Where there is a match the person will be issued an on-screen notification. NZ COVID Tracer users can elect to submit their digital diary to the NCTS Contact Tracing on request by a Contact Tracer through the investigative interview. This data is used to support the identification of exposure events for the case.

Outside of the health sector, there are no other dataset links between NCTS Contact Tracing and parties outside the health sector.

17. Please provide a copy of the National Screening Solution (NSS) Data Policy referred to in the PIA for the Covid Tracer app.

The National Screen Solution Data Policy v2 – addition of NCTS document can be found attached as Appendix 3.

18. Is there any information matching occurring between NCTS and information held by any other agencies, noting in particular s300 of the Immigration Act? If yes, please specify.

There is no current information matching between NCTS Contact Tracing and other agencies. But note in the response to questions 10 and 14 that there may be individual queries if attempting to locate a potential contact.

I trust that this information fulfils your request. Under section 28(3) of the Act you have the right to ask the Ombudsman to review any decisions made under this request.

Please note that this response, with your personal details removed, may be published on the Ministry website.

Yours sincerely



Astrid Koornneef
Group Manager
National Investigation and Tracing Centre (NITC)
COVID-19 Directorate
Manatū Hauora – Ministry of Health

Appendix one

Information categories stored within the NCTS

Information fields	NCTS Source	Purpose for Collection (as part of Contact Tracing process)
COVID-19 test result (includes name and NHI) of a 'case' and other test outcomes.	ESR	To identify confirmed, and negative cases of COVID-19, and manage related reporting for all test results nationally.
Identity and contact details of contacts of each 'case', and exposure events (Locations where close contact with the case may have occurred).	Public Health Unit (PHU) or NITC authorised users who obtain those details directly from the case or contact.	To identify contacts.
Case and contact identification (name, date of birth, gender) and contact details (contact phone or email details if available, residential address).	NHI, NES	<p>To confirm the health identity of cases and contacts, either through linking with an existing NHI number or the creation of a new one.</p> <p>The NES is used to determine a person's primary health enrolment details and retrieve contact details.</p>
Contact details of contact if unable to be located from previous options.	<p>Each of these queries are on an individual basis to either identify a contact or to obtain contact details.</p> <p>Additional internal sources may include other Ministry databases that may have an up to date contact for the person (such as maternity or pharmacy claiming records – no clinical records are reviewed).</p> <p>Consumer App (CCTA) Publicly available information may be reviewed, (eg, phone books for Facebook).</p> <p>External sources may be contacted (serious threat exception under privacy</p>	To identify and/or contact the contact.

Information fields	NCTS Source	Purpose for Collection (as part of Contact Tracing process)
	<p>principles or under s92ZZF of the Health Act request for information from third parties may be used).</p> <p>The New Zealand Customs Service and Police may be asked for contact details, or airlines if it is a flight related issue. In the event a business has interacted with the individual (a restaurant, or a bus service) they will be requested to provide any identification details they may hold (generally where it is an identified exposure event where a person with COVID-19 may have visited).</p>	
Location information	CCTA and MBIE New Zealand Business Number (NZBN) Global Location Number (GLN) scanned Location.	<p>To identify potential exposure events a case may have attended. The CCTA upload (if the consumer chooses to use this process) will send App Digital Diary details, including GLN scanned locations to the NCTS.</p> <p>The NCTS can match those scanned locations against the NZBN database to identify the relevant business identity and contact details.</p>
Daily Check in Details	From individuals (on a clinically mandated template, via web interface or in response to a telephony service caller via an equivalent phone script).	To monitor cases and contacts through self-isolation periods.



PURSUANT to section 421(1) of the Customs and Excise Act 2018 (the Act)

I, Carolyn Tremain, Chief Executive of the New Zealand Customs Service, make the following rules:

Customs (Advance Notice of Arrival) Rules 2018

Signed at Wellington

This 12th day of August 2018

Carolyn Tremain

Comptroller of Customs

Customs (Advance Notice of Arrival) Rules 2018

CR 2018/ANA

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Part 1

Rules

Section 1 Title, commencement, and application

1.1 Title

These rules are the *Customs (Advance Notice of Arrival) Rules 2018*.

1.2 Commencement

These rules come into force on 1 October 2018.

1.3 Application and purpose

These rules apply to advance notices by craft required under section 12(1) of the Act and are made for the purpose of prescribing the way in which notices are to be provided to Customs.

1.4 Interpretation

1.4(1) In these rules, unless the context otherwise requires—

Act means the Customs and Excise Act 2018

Form means a form prescribed by the Chief Executive and set out in these rules and includes a form in an electronic message format, the content of which is prescribed by the Chief Executive

Joint Border Management System (JBMS) has the meaning given to it in section 302(4) of the Act

Regulations means the Customs and Excise Regulations 1996

Small craft means a ship or boat not used for hire or reward in the carrying of cargo or passengers (for example privately owned and operated yachts and motor launches)

Trade Single Window (TSW) means the computer system application jointly managed by Customs and the Ministry for Primary Industries as part of the JBMS that enables parties involved in international trade and transport to submit craft and cargo clearance data that is required by New Zealand border agencies electronically, once, through one entry point

1.4(2) Unless the context otherwise requires, a term that is used in these rules and defined in the Act but not defined in these rules has the meaning given in the Act.

Section 2 Form and manner of Advance Notices of Arrival

2.1 Person in charge of craft must provide notice in way prescribed

- 2.1(1) A person in charge of a craft required by section 12(1) of the Act to provide advance notice of that craft's arrival in New Zealand must provide the notice in accordance with 2.2, 2.3 and 2.4.

2.2 Form and manner of advance notice - aircraft

- 2.2(1) Subclause 2.2(2) applies to aircraft arriving in New Zealand on commercial passenger and cargo services.
- 2.2(2) In respect of aircraft to which this subclause applies, every advance notice of arrival must be in accordance with Electronic Message Format E12 as specified in Schedule 1 to these Rules.

Note: an advance notice of arrival is not required for private or non-commercial aircraft

2.3 Form of advance notice – ships and boats

- 2.3(1) In respect of small craft, every advance notice of arrival must be in accordance with Form NZCS 340 as specified in Schedule 3 to these Rules.
- 2.3(2) In respect of all ships and boats other than small craft, every advance notice of arrival must be in accordance with Form NZCS 344 as specified in Schedule 2 to these Rules.

Note: further guidance for commercial ships and cruise liners, including electronic template files for supporting documentation, can be found on the New Zealand Customs Service website:

<https://www.customs.govt.nz/business/import/commercial-ships-and-cruise-liners/>

2.4 Requirement to provide answers and make declaration

- 2.4(1) The person making an advance notice of arrival in any form specified under 2.2 or 2.3 must provide the answers to all matters as are required in or by that form.
- 2.4(2) Where the form requires a declaration to be made, the person must make any such declaration.

2.5 Notes

2.5(1)

Where a prescribed form contains any explanatory or other notes such notes are not part of the form, but are intended for the guidance of the person completing the advance notice of arrival.

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Official Information Act 1982

Part 2

Schedules

Schedule 1

2.2 - Form E12

General requirements:

- (a) The data below must be submitted in electronic data format UNEdifact PaxLST to the JBMS. More information on the format can be found in the *WCO/IATA/ICAO Guidelines on Advance Passenger Information*.
- (b) All fields below must be completed.

Flight Information

Airline Code and Flight Number

Note:

- i. Airline code should be the code assigned by the International Air Transport Association (IATA)
- ii. If the aircraft operation does not have an assigned IATA code contact Customs for guidance

Last Place/Port of Call for Aircraft

Note:

Place/Port of Initial Arrival for Aircraft

Note:

Scheduled Departure Dates/Times

Note:

Date and time is the local date and time at departure location

Scheduled Local Arrival Dates/Times

Note:

Date and time is the local date and time at place of arrival

Subsequent Place(s)/Port(s) of Call within the Country (for Progressive Flights)

Note:

Place/Port of Final Destination within the Country (for Progressive Flights)

Note:

Number of Passengers and Number of Crew Members

Note:

Data relating to each individual passenger and crew member

Official Travel Document Number

Note:

Passport or other official travel document

Issuing State or Organisation of the Official Travel Document

Official Travel Document Type

Expiration Date of Official Travel Document

Surname/Given Name(s)

Note: Family name and given name(s) as they appear on the official travel document

Nationality

Date of Birth

Gender

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NZCS 344 | OCTOBER 2018

New Zealand border agencies Advance notice of arrival

PERIOD OF ADVANCE NOTICE			
<p>This form, including supporting documentation, must be provided not less than 48 hours before the estimated time of arrival of the craft in New Zealand. On arrival in New Zealand, the craft must proceed to a designated New Zealand Customs Service and Ministry for Primary Industries port, unless authorised by the Chief Executives of the New Zealand Customs Service and the Ministry for Primary Industries, or compelled by navigation-related requirements or accident or stress of weather or other necessity, to arrive elsewhere. A confirmation of health status 12 to 24 hours prior to arrival at a pilot station must be provided to Health Protection officers at the port of arrival. If the current status of the information contained in this form (including supporting information) changes at any time officials must be notified immediately. Penalties for knowingly giving false or misleading information or failing to provide information required by law include fines or imprisonment for up to one year.</p>			
PART A : CRAFT DETAILS			
1. Craft name:		2. Voyage number:	
3. IMO / Registration number:	4. MMSI Number:	5. Radio call sign:	
6. Craft's fax number:	7. Craft's telex number:	8. Craft's email address:	
9. Gross tonnage:	10. Craft type:	11. Towed craft:	
12. Has this craft had a different name? If YES, what was the previous name?		13. Country and port of registration:	
14. Name of owner or charterer:		15. Name of person in charge of craft:	
PART B : VOYAGE DETAILS			
16. Estimated date and time of arrival in New Zealand territorial waters: day month year hours:			
17. Estimated date and time of arrival in first port of call in New Zealand: day month year hours:			
18. Estimated date and time of departure from first port of call in New Zealand: day month year hours:			
19. (a) Last overseas port prior to arrival in New Zealand (port and country):		20. Date of departure from the last overseas port prior to arrival in New Zealand:	
(b) Is this port an ISPS facility? Yes <input type="checkbox"/> No <input type="checkbox"/>		Day: month: year:	
21. Craft's first time to New Zealand? Yes <input type="checkbox"/> No <input type="checkbox"/>		22. First port of call in New Zealand:	
23. Next New Zealand ports of call, ETAs and ETDs (specify the route):			
(1) Port:	ETA:	ETD:	(4) Port: ETA: ETD:
(2) Port:	ETA:	ETD:	(5) Port: ETA: ETD:
(3) Port:	ETA:	ETD:	(6) Port: ETA: ETD:
24. Next overseas port and country to which the craft is destined:			
PART C : CREW AND PASSENGERS			
25. Number of crew:	26. Are there any New Zealand domiciled crew on board? Yes <input type="checkbox"/> No <input type="checkbox"/>		27. Number of crew leaving the craft in this country:
28. List ports at which crew are leaving this craft:			
29. Number of passengers:	30. Number of passengers leaving the craft in this country:		
31. List ports at which passengers are leaving this craft:			
32. Last stowaway check: day month year Result:			
33. Are goods on board recovered at sea? Yes <input type="checkbox"/> No <input type="checkbox"/> If YES, attach details:		34. Any stowaways or person on board rescued at sea? Yes <input type="checkbox"/> No <input type="checkbox"/> If YES, attach details:	
35. Is there any recreational / sporting equipment on board intended for use ashore? (e.g. golf shoes/clubs, sporting boots, fishing gear, bicycles etc) Yes <input type="checkbox"/> No <input type="checkbox"/>		36. Goods for landing and goods for destruction (including per favour goods, goods for other persons) Yes <input type="checkbox"/> No <input type="checkbox"/> If YES, attach list:	
Note: No goods may be landed without prior approval from a MPI Biosecurity officer.			

PART D : CARGO		
<p>All craft carrying cargo must lodge inward cargo report/s relating to cargo for discharge in New Zealand (whether commercial or non-commercial) and commercial cargo not intended for discharge in New Zealand. Where the owner or operator or their agent is unable to provide complete details, they are to provide the New Zealand Customs Service with the names of those persons who will be providing an inward cargo report for the cargo that they cannot provide detail for.</p>		
<p>37. Is the craft carrying cargo? Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>If YES, complete below:</p> <p>A. General description of cargo.</p> <p>B. Name of each person who will be giving inward cargo reports and when approved, export ECI reports for transshipments, intended to be given for the craft (attach list of names if spaces below are insufficient).</p> <p>C. Number of inward cargo reports and when approved, export ECI reports for transshipments, intended to be given by each person.</p>		
A	B	C
(1)
(2)
(3)
(4)
PART E : HEALTH PROTECTION QUARANTINE REPORT		
<p>38. Have there been any deaths (other than by accident) or any symptoms of illness or infectious diseases amongst the crew or passengers during the current voyage? Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p><i>Note: "Illness" – where a person has a temperature or rash or glandular swelling or jaundice persisting for more than 24 hours; any diarrhoea or vomiting (apart from that associated with sea sickness); presence of symptoms suggestive of any infectious disease as listed in the Health Act 1956.</i></p> <p>If YES, state number and cause:</p> <p>Deaths: Cause:</p> <p>Illnesses: Cause:</p>		
<p>39. Ship sanitation/ship sanitation exemption certificate Issue date: Day: Month: Year:</p> <p>Port of issue:</p>		
PART F : MINISTRY FOR PRIMARY INDUSTRIES QUARANTINE REPORT		
<p>40. Are there any animals (including birds and fish etc) on board? Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>If YES provide details of the animal/s:</p>		
<p>41. In the past year (or since the last visit to this country) has your craft been to any ports on the east/Pacific coast of Russia (excluding the Kamchatka Peninsula) during July, August or September? Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Has your craft been inspected and certified free of Asian Gypsy moth by an agricultural authority or their agent in Australia, Canada, New Zealand, USA, Russia, Japan, Korea or China? (If YES, please supply certificate). Yes <input type="checkbox"/> No <input type="checkbox"/></p>		
<p>42. Have you carried livestock or grain in the last three months? Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>If YES, describe the type of cargo, the loading/discharge port/s, and cleaning performed since the livestock or grain was discharged.</p>		
<p>43. Have there been any stowaway animals, bees, pests, reptiles, insects, nests or signs of infestations onboard? Yes <input type="checkbox"/> No <input type="checkbox"/></p>		
<p>44. Have you any dunnage (wood used in packaging/bracing of cargo etc) on board? Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>If YES, is the dunnage ISPM 15 stamped? Yes <input type="checkbox"/> No <input type="checkbox"/></p>		
<p>All craft must complete and send Ballast Water Declaration Part 1 (regardless of ballast water discharge intentions)</p>		
<p>45. Do you intend to discharge ballast water in New Zealand territorial waters? Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Have you exchanged some ballast in readiness for any change in loading orders? Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>If YES to either question, you must complete Part 2 for these tanks and send, with Part 1, 48 hours before arrival with all your completed or intended exchange details. You will receive a reply from the Ministry for Primary Industries before your arrival.</p> <p><i>Note: You must not discharge ballast water in New Zealand territorial waters until you receive notification from a MPI Biosecurity officer.</i></p>		

PART G : MARITIME SECURITY REPORT	
46. Provide ISSC number: Issuing authority _____ Expiry date _____	47. Security level at which the craft is currently operating? _____
48. Name and rank of the craft's security officer: _____	
49. Does the craft have a continuous synopsis record? If YES, who is the issuing authority? _____	Yes <input type="checkbox"/> No <input type="checkbox"/>
50. Did the craft operate at Security Level Two or above in any of its previous ten ports of call? If YES, attach details _____	Yes <input type="checkbox"/> No <input type="checkbox"/>
51. Were any special security measures taken at any of the previous ten ports of call? If YES, attach details _____	Yes <input type="checkbox"/> No <input type="checkbox"/>
52. Was there any craft to craft contact during the last ten ports of call? If YES, attach details _____	Yes <input type="checkbox"/> No <input type="checkbox"/>
53. Are details held on board of who is responsible for deciding on the employment of the craft and appointing its crew? _____	Yes <input type="checkbox"/> No <input type="checkbox"/>
54. Port state control inspection date Day: _____ month: _____ year: _____	55. Port of issue of port state control: _____
PART H : SUPPORTING DOCUMENTS (TO BE ATTACHED, BUT NOT REQUIRED FOR HEALTH OFFICIALS)	
Current Crew List (NZCS 355) <input type="checkbox"/>	Ministry for Primary Industries Master's Declaration <input type="checkbox"/>
Current Passenger List (NZCS 342) <input type="checkbox"/>	Ballast Water Declaration-Part 1 <input type="checkbox"/>
Ports of Call List (for the previous two years or since the last visit to this country) <input type="checkbox"/>	Ballast Water Declaration-Part 2 <input type="checkbox"/>
PART I : BORDER CLEARANCE LEVY INFORMATION	
Preferred email address for Border Clearance Levy invoice: _____	Customs use only Invoice number: _____
PART J : AGENT'S DETAILS	
Date: day _____ month _____ year: _____	Craft's location at the time: _____
Agent's name: _____	Agent's phone number: _____
Agent's fax number: _____	Agent's email address: _____
<p>Privacy: The information in this form is used for border security, data matching, immigration, statistical, and certain other purposes authorised by law. The Privacy Act 1993 provides rights of access to, and correction of, personal information held in readily retrievable form. Should you wish to exercise these rights please contact the New Zealand Customs Service, PO Box 2218, Wellington 6140. <i>New Zealand Biosecurity Act 1993, Customs and Excise Act 2018, Health Act 1995, Maritime Transport Act 1994, Maritime Security Act 2004.</i></p>	
NOTES	
<ol style="list-style-type: none"> 1. This form, including attachments must be provided by email or fax to (a) the New Zealand Customs Service (who will provide a copy to Maritime New Zealand), (b) the Ministry for Primary Industries, and (c) the Health Protection Officer at port of arrival (who does not require the attachments) 2. For New Zealand Customs Service purposes, the term "ship" means a ship or boat as defined in the Customs and Excise Act 2018. "Cargo" includes all manifested cargo and cargo carried per favour by the ship's Master or owner or charterer 3. For New Zealand Customs Service purposes, "arrival in New Zealand" refers to "New Zealand" as defined in the Customs and Excise Act 2018. For the majority of vessels this will mean arrival in New Zealand's territorial waters, which extend 12 nautical miles from the coast 4. Officers engaged in the clearance of arriving vessels will discontinue the process if they encounter crew behaviour that they deem inappropriate or a compromise to safety. Delays in the completion of clearance formalities will inevitably result 	



NZCS 340 | OCTOBER 2018

Advance notice of arrival (small craft) (Fax to +64 3 358 0069 or email: yachts@customs.govt.nz)**Section 12, Customs and Excise Act 2018**

PERIOD OF ADVANCE NOTICE AND OTHER ADVICE			
<p>This form or the information on this form must be provided not less than 48 hours before the estimated time of arrival (ETA) of the craft in New Zealand. Where it is not possible to give such notice electronically (e.g. by email or fax), the notice may be given by some other means (e.g. by telephone). The New Zealand Customs Service Freephone contact number is 0800 428 786, outside New Zealand +64 9 927 8036.</p> <p>To avoid delays in processing, in addition to providing this Advance Notice of Arrival (Form NZCS 340), you should contact Maritime Radio on VHF channel 16, 2182kHz, 4125kHz, 6215kHz or 8291kHz, 12 hours prior to arriving at your nominated Customs port to update or confirm your ETA. Please ensure that Customs continues to be updated via Maritime Radio or directly to Customs at the port of arrival.</p> <p>You should also note that officers engaged in the clearance of arriving craft will discontinue the process if they encounter crew behaviour that they deem inappropriate or a compromise to safety. Delays in the completion of clearance formalities will inevitably result. Penalties for knowingly giving false or misleading information or failing to provide information required by law includes fines or imprisonment for up to one year.</p>			
PART A: CRAFT DETAILS			
Name of craft		Previous name (if known)	
Name of person in charge		Contact details	
Name of owner		Owner's address (Street number, street, city, country, email address)	
Name and address of charterer (if applicable)		Value of craft (NZ\$)	Date of purchase or construction
Country of registration	Port of registration	Registration number	MMSI number
Gross tonnage	Sail number	Home port	Radio call sign
Craft type: Yacht <input type="checkbox"/> Motor launch <input type="checkbox"/> Other (Specify) _____		Length (overall) metres	Number of Person on board
Yacht rig: Cutter <input type="checkbox"/> Sloop <input type="checkbox"/> Ketch <input type="checkbox"/> Yawl <input type="checkbox"/> Schooner <input type="checkbox"/> Other (Specify) _____		Hull type: Fibreglass <input type="checkbox"/> Wood <input type="checkbox"/> Catamaran <input type="checkbox"/> Other (Specify) _____	Hull colour Superstructure colour
PART B: VOYAGE DETAILS			
Port of arrival	Estimated date and time of arrival	Port of departure and date of departure	Craft's first time to New Zealand Yes <input type="checkbox"/> No <input type="checkbox"/>
LIST PREVIOUS OVERSEAS PORTS (Please list in sequence, last port first)			
1.		2.	
3.		4.	
5.		6.	
PART C: CREW AND PASSENGER DETAILS (PERSON IN CHARGE FIRST)			
(Family name in block letters)		(Attach any additional details of crew members on a separate sheet)	
Family name	First name(s)	Family name	First name(s)
Nationality	Date of birth Gender Male / Female	Nationality	Date of birth Gender Male / Female
Passport number	Place of issue (City)	Passport number	Place of issue (City)
Date and place joining craft		Date and place joining craft	
Family name	First name(s)	Family name	First name(s)
Nationality	Date of birth Gender Male / Female	Nationality	Date of birth Gender Male / Female
Passport number	Place of issue (City)	Passport number	Place of issue (City)
Date and place joining craft		Date and place joining craft	
PART D: COMMERCIAL CARGO (please record on a separate sheet and attach if additional space is required)			
List all goods carried in or on the craft from a point outside New Zealand, whether in the course of international trade or for sale or supply in those goods, but excludes the personal effects of crew and passengers and stores for craft.			
PART E: OTHER DETAILS			
FIREARMS / OTHER SELF-DEFENCE DEVICES		ANIMALS ON BOARD	
YES <input type="checkbox"/> NO <input type="checkbox"/>		Number of animals	Kind of animals
		Country and port where loaded	

The Privacy Act 1993 provides the right to request access to, and correction of, personal information. If you want to exercise these rights please contact the New Zealand Customs Service on 0800 428 786 or email: web@customs.govt.nz or write to us at PO Box 2218, Wellington.

Aircrew Declaration (New Zealand Domiciled Crew)

Form 4
November 2014

Flight number

Passport number

Nationality as shown on passport

Family name

Given or first names

Date of birth day month year

Are you bringing into New Zealand:

- yes no**
- Any food, including: cooked, uncooked, fresh, preserved or dried?
 - Animals or animal products*, including: meat, dairy products, fish, honey and bee products, eggs, leather, shells, raw wool, skins, bones or insects?
 - Plants or plant products*: fruit, flowers, seeds, bulbs, wood, bark, leaves, nuts, vegetables, parts of plants, fungi, cane, bamboo, straw, including for religious offerings or medicinal use?
 - Other biosecurity risk items*, including: animal medicines, biological cultures, soil, water, items that have been used for outdoor activities, including any footwear, tents, camping, hunting, hiking, golf or sports equipment?
 - Equipment used with animals, or soil or water, including for beekeeping, fishing, water sport or diving activities?
 - In the past 30 days (while outside New Zealand) have you visited any wilderness areas, or any field sports or golf, had contact with animals (except domestic cats and dogs) of any properties that farm or process animals or plants?

Are you bringing into New Zealand:

- yes no**
- any goods the importation of which may be unlawful or prohibited or restricted in any way?
 - goods, including personal effects such as clothing, toiletries, and jewellery, that you acquired overseas or from a duty free source in New Zealand and are bringing into New Zealand for the first time?
 - alcohol or tobacco products in excess of the personal crew concession for such goods?
 - goods for business or commercial use, or carried on behalf of any other person(s)?
 - NZ\$10,000 or more, or the equivalent in foreign currency?

I declare that the information I have given is true, correct, and complete.

signature date

Privacy: The information in this card is used for border security, data matching, immigration, statistical, and certain other purposes authorised by law. The Privacy Act 1993 provides you with rights of access to, and correction of, personal information held in readily retrievable form (See the Privacy Statement).

Aircrew Declaration (Non-New Zealand Domiciled Crew)

Form 5
November 2014

Flight number

Passport number

Nationality as shown on passport

Family name

Given or first names

Date of birth day month year

Are you bringing into New Zealand:

- yes no**
- Any food, including: cooked, uncooked, fresh, preserved or dried?
 - Animals or animal products*, including: meat, dairy products, fish, honey and bee products, eggs, leather, shells, raw wool, skins, bones or insects?
 - Plants or plant products*: fruit, flowers, seeds, bulbs, wood, bark, leaves, nuts, vegetables, parts of plants, fungi, cane, bamboo, straw, including for religious offerings or medicinal use?
 - Other biosecurity risk items*, including: animal medicines, biological cultures, soil, water, items that have been used for outdoor activities, including any footwear, tents, camping, hunting, hiking,

Are you bringing into New Zealand:

- yes no**
- any goods the importation of which may be unlawful or prohibited or restricted in any way?
 - goods, including personal effects such as clothing, toiletries, and jewellery, that you acquired overseas or from a duty free source in New Zealand and are bringing into New Zealand for the first time?
 - alcohol or tobacco products in excess of the personal crew concession for such goods?
 - goods for business or commercial use, or carried on behalf of any other person(s)?
 - NZ\$10,000 or more, or the equivalent in foreign currency?

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BIOSECURITY NOTES

Aircrew declaration p2 - Appendix two

New Zealand operates very strict biosecurity procedures at airports and ports to prevent the introduction of pests and diseases of animals and plants. You are required to declare to an Inspector in the biosecurity section on the other side of this card (pursuant to s30(1) (a) of the Biosecurity Act 1993), all biosecurity risk items in your possession including any that are listed below. If you are not sure about any items, ask a Ministry for Primary Industries (MPI) inspector.

Note: Heavy penalties exist for false declarations

Animals and Animal Products

- Live animals, pets, birds, fish, and insects
- Meat and meat products (fresh or cooked)
- Dairy products including cheese, milk, milk powder, butter, and ghee
- Egg and egg products including egg powder, and instant meal products
- Fish/shellfish (fresh, fried, and frozen)
- Honey, pollen, honeycombs, and bees wax
- Feathers, bones, tusks, furs, skins, hunting trophies, stuffed animals, and reptiles
- Unprocessed wool and animal hair, including yarns, rugs, and apparel
- Coral, turtle, and tortoise shells, and ivory
- Sea shells
- Biologicals, culture, and organisms
- Plants live and dried, including plant cuttings and budwood
- Seeds, bulbs, corms, rhizomes, and tubers
- Straw and mats in any form
- Cut flowers, dried flowers, and leaves
- Pine cones and pot pourri
- Wood carvings and artefacts
- Bamboo, cane, rattan, and basketware
- Soil and water.

Other Items

- Camping/hiking/hunting gear and boots, bicycles, spiked/cleated/studded sporting shoes and other footwear used for outdoor activities.
- Animal food, remedies, supplements, cultures, and biologicals
- Riding gear, including clothing, footwear, and grooming equipment
- Equipment and clothing used in association with animals
- Fishing equipment, fishing bait and fly tying material, diving and water sport equipment.

Plants and Plant Products

- Fruit and vegetables (fresh, dried, frozen, or cooked)
- Nuts, unprocessed and raw
- Herbs and spices
- Noodles and rice
- Mushrooms and fungi (fresh or dried)

WARNING: Failure to make a correct declaration may result in an instant fine or prosecution resulting in a fine of up to \$100,000 or imprisonment for up to five years.

CUSTOMS NOTES

Personal Crew Concession

Your personal crew concession allows you to bring into New Zealand free of duty the following:

- either 50 cigarettes, or 50 grams of tobacco or cigars, or a mixture of cigarettes, tobacco, or cigars weighing not more than 50 grams
- three bottles of spirits, or liqueurs (not exceeding 1125 millilitres each)
- either 4.5 litres of wine, or 4.5 litres of beer

Customs duty (including GST) must be paid on goods which are in excess of these allowances

Prohibited and Restricted Items

- illicit drugs or drug paraphernalia, including hash pipes, and bongs
- objectionable (indecent) publications and images, including those held on any electronic device, such as discs, computer, cell phone, CD-ROMs and publications

Biographical information and the Customs questions of the Crew Declaration are required to be produced pursuant to Regulation 26 of the Customs and Excise Regulations 1996.

PRIVACY STATEMENT

Information sought on the Aircrew Declarations is required to administer Currency, Customs, Quarantine, and Wildlife laws of New Zealand. Collection and dissemination of this information is authorised by legislation administered by the New Zealand Border Agencies. These agencies will disclose this information to those Government bodies authorised to receive it under New Zealand law.

The laws authorising the collection of

- firearms and other weapons, including knives, sword sticks, and protection sprays
- endangered species of flora and fauna, and products derived from these endangered species.

Cash Reporting

If you are carrying on your person, or in your baggage, cash (including bearer-negotiable instruments) in any currency to the value of NZ\$10,000 or more, you must report this to a Customs officer when you are completing arrival formalities in New Zealand. Bearer-negotiable instruments include but are not limited to: traveller's cheques, bank drafts, money orders, postal orders, or similar orders, bills of exchange, promissory notes, bearer bonds, and any other instruments that may be prescribed by regulations.

information from the Aircrew Declaration provide penalties for the non supply of information.

The Privacy Act 1993 provides rights of access to, and correction of, personal information held in readily retrievable form. Should you wish to exercise these rights please contact the New Zealand Customs Service on Phone: 0800 428 786 during business hours, Fax: 0-9-927 8019, or E-mail: feedback@customs.govt.nz

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- Egg and egg products including egg powder, and instant meal products
- Fish/shellfish (fresh, fried, and frozen)
- Honey, pollen, honeycombs, and bees wax
- Feathers, bones, tusks, furs, skins, hunting trophies, stuffed animals, and reptiles
- Unprocessed wool and animal hair, including yarns, rugs, and apparel
- Coral, turtle, and tortoise shells, and ivory
- Sea shells
- Biologicals, culture, and organisms
- Plants live and dried, including cuttings and budwood
- Seeds, bulbs, corms, rhizomes, and tubers
- Straw and mats in any form
- Cut flowers, dried flowers, and leaves
- Pine cones and pot pourri
- Wood carvings and artefacts
- Bamboo, cane, rattan, and basketware
- Soil and water.

Other Items

- Camping/hiking/hunting gear, bicycles, spiked/cleated/studded shoes and other footwear used for outdoor activities.
- Animal food, remedies, supplements, cultures, and biologicals
- Riding gear, including clothing and grooming equipment
- Equipment and clothing used with animals
- Fishing equipment, fishing bait, material, diving and water sport equipment.

Plants and Plant Products

- Fruit and vegetables (fresh, dried, frozen, or cooked)
- Nuts, unprocessed and raw
- Herbs and spices
- Noodles and rice
- Mushrooms and fungi (fresh or dried)

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- three bottles of spirits, or liqueurs (not exceeding 1125 millilitres each)
- either 4.5 litres of wine, or 4.5 litres of beer

Customs duty (including GST) must be paid on goods which are in excess of these allowances

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- illicit drugs or drug paraphernalia, including hash pipes, and bongs
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The laws authorising the collection of

- firearms and other weapons, including knives, sword sticks, and protection sprays
- endangered species of flora and fauna, and products derived from these endangered species.

Cash Reporting

If you are carrying on your person, or in your baggage, cash (including bearer-negotiable instruments) in any currency to the value of NZ\$10,000 or more, you must report this to a Customs officer when you are completing arrival formalities in New Zealand. Bearer-negotiable instruments include but are not limited to: traveller's cheques, money orders, postal orders, or similar orders, bills of exchange, promissory notes, bearer bonds, and any other instruments that may be prescribed by regulations.

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COVID-19
Crew Health
Information
- Appendix
Form

COVID-19 CREW HEALTH FORM

Kia ora. We want to do everything we can to limit the spread of COVID-19 (novel coronavirus).

This health check form should be completed for every crew member of all vessels arriving by air into New Zealand.

1. Flight number/name of ship

2. Airline / Company

3. Overseas port where you boarded THIS aircraft/ship

4. Date of arrival in New Zealand day month year

5. Family name

6. First name/s

7. Date of birth day month year

8. Contact address
in New Zealand

9. Email

10. Mobile/phone number
within New Zealand

11. List the countries you have been in during the past 14 days.

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Official Information Act 1982

12. Have you been in close contact with a person who has been diagnosed with COVID-19 in the past 14 days? ☐ Yes ☐ No

What date did you last have close contact with that person? day month year

13. Have you been tested for COVID-19? ☐ Yes ☐ No

day month year

14. Have you had the result of your test

What was the result? ☐ Yes ☐ No

15. Do you have any of the of the following symptoms?

- | | |
|--------------------------------------|----------------------------|
| ✓ a cough | ✓ a sore throat |
| ✓ a high temperature (at least 38°C) | ✓ sneezing and runny nose |
| ✓ shortness of breath | ✓ temporary loss of smell. |

If yes please tell the health staff at the airport/port.

16. Do you intend to follow the restrictions for Air crew whilst in New Zealand?

☐ Yes ☐ No

I declare that the information I have given is true, correct and complete.

Signature

Date day month year



CUSTOMS DECLARED GOODS

(NEW ZEALAND DOMICILED CREW)

Te Mana Arai o Aotearoa

You must make this declaration if—

- you answered “yes” to any of the questions in the Customs section of your Aircrew Declaration (New Zealand Domiciled Crew); or
- you are asked by a Customs officer to make this declaration.

Please fill in the columns below for **all** goods, the importation of which may be unlawful or prohibited or restricted.

Please fill in the columns below for **all** goods that you are bringing into New Zealand that are—

- goods, including personal effects such as clothing, toiletries, and jewellery, that you acquired overseas or from a duty free source in New Zealand and are bringing into New Zealand for the first time; or
- alcohol or tobacco products; or
- goods for business, with a commercial use, or carried on behalf of any other person(s).

[illegible]

I, [full name] declare that the information I have given is true, correct, and complete.

Signature: _____ Date: _____

Payment of Customs charges may be made by cash or with an acceptable credit card.

This declaration is required under the Customs and Excise Act 2018. It will be collected from you by a Customs officer and will be held by the New Zealand Customs Service. The address of the New Zealand Customs Service is The Customhouse, 17-21 Whitmore Street, Box 2218, Wellington. The Privacy Act 1993 provides you with rights of access to, and correction of, personal information held in readily retrievable form. Should you wish to exercise these rights, please contact the New Zealand Customs Service.



CUSTOMS DECLARED GOODS (NON-NEW ZEALAND DOMICILED CREW)

Tc Mana Arai o Aotearoa

You must make this declaration if—

- you answered “yes” to any of the questions in the Customs section of your Aircrew Declaration (Non-New Zealand Domiciled Crew); or
- you are asked by a Customs officer to make this declaration.

Please fill in the columns below for all goods, the importation of which may be unlawful or prohibited or restricted.

Please fill in the columns below for **all** goods that you are bringing into New Zealand that are—

- goods, including personal effects such as clothing, toiletries, and jewellery, that you will not be taking out of New Zealand with you when you leave; or
- alcohol or tobacco products; or
- goods for business, with a commercial use, or carried on behalf of any other person(s).

[illegible]

Declaration

I [full name] declare that the information I have given is true, correct, and complete.

Signature: _____ Date: _____

Payment of Customs charges

Payment of Customs charges may be made by cash or with an acceptable credit card.

Privacy information

This declaration is required under the Customs and Excise Act 2018. It will be collected from you by a Customs officer and will be held by the New Zealand Customs Service. The address of the New Zealand Customs Service is The Customhouse, 17-21 Whitmore Street, Box 2218, Wellington. The Privacy Act 1993 provides you with rights of access to, and correction of, personal information held in readily retrievable form. Should you wish to exercise these rights, please contact the New Zealand Customs Service.

Extended notice of arrival - Appendix two

COVID-19 RESPONSE ACT MINISTRY OF HEALTH MARITIME BORDER ORDER ADVANCED ARRIVAL NOTIFICATION

EXTENDED NOTICE OF ARRIVAL

In accordance with Clause 14 of the COVID-19 Public Health Response (Maritime Border) Order (No 2) 2020, the master of a ship must give at least 168 hours' (7 full days) notice before the ship arrives in New Zealand. However, if that is not practicable, the master must instead give notice when the ship departs from a port or other place outside New Zealand.

This form is in addition to the requirement for the ship operator to supply the standard 48hour reporting form under the Biosecurity Act and Customs and Excise Act.

Please provide full details and send to: apicustodian@customs.govt.nz

CRAFT DETAILS:

1. Craft/ship's name:
2. Country of Registration:
3. IMO / Registration number:
4. MMSI Number:
5. AIS Capability: ☐ Yes ☐ No

VOYAGE DETAILS:

6. Intended port of arrival in New Zealand:
7. Estimated date and time of arrival in New Zealand territorial waters:
Date / / Time
Day Month Year
8. Last overseas port visited prior to arrival in New Zealand (port and country):
9. Date and time of departure from the last overseas port prior to arrival in New Zealand:
Date / / Time
Day Month Year
10. Please list all countries crew and/or passengers have visited in the 14 days prior to departure:
11. Have you or any other person on the ship interacted with any other vessel or person while on route to New Zealand? ☐ Yes ☐ No
12. If Yes please provide details:
Date / / Time
Day Month Year
Reason for interaction:

COVID-19

CREW AND PASSENGERS

13. Name of master/person in charge:

14. Number of crew:

15. Number of passengers:

16. Number of persons leaving the ship/craft
in New Zealand:

17. List the ports at which persons will be leaving this
craft/ship:

18. Is any crew member intending to disembark to enter
the New Zealand community, including for shore
leave?

☐ Yes ☐ No

If Yes please advise your ship's agent so testing and
medical examination can be arranged

19. Will you need to book a Managed Isolation Facility?

☐ Yes ☐ No

If Yes the master or agent will need to contact
MIQ MBIE at the following email address:
MIQEssentialWorkers@mbie.govt.nz

20. Are transfers to Managed Isolation Facility /Airport
required?

☐ Yes ☐ No

If Yes the master or agent will need to contact
MIQ MBIE at the following email address:
MIQEssentialWorkers@mbie.govt.nz

COVID - 19 QUESTIONS

COVID-19 symptoms are: a new or worsening cough,
temperature over 38°C, shortness of breath, a sore
throat, sneezing/runny nose, temporary loss of sense of
smell.

21. To the best of your knowledge, is any person on
board experiencing symptoms that suggest the
presence of COVID-19?

☐ Yes ☐ No

22. To the best of your knowledge, has any person on
board the ship had, in the 14 days prior to the notice
being given, symptoms that suggest the presence of
COVID-19?

☐ Yes ☐ No

23. If Yes in 21 and/or 22 please provide details of these
persons (number of persons, types of symptoms
they have and length of time they have had those
symptoms:

24. Are there any persons on board who have had known
contact with a confirmed or probable COVID-19
case in the 14 days prior to departure from the last
overseas port?

☐ Yes ☐ No

I confirm the information in this form is true and correct

Signature

Name

Date

<input type="text"/>	/	<input type="text"/>	/	<input type="text"/>
Day		Month		Year



Maritime Declaration of Health

To be completed and submitted to the competent authorities by the masters of ships arriving from foreign ports.

Submitted at the port of:

Date:

Name of ship or inland navigation vessel:

Registration/IMO No.

Arriving from:

Sailing to:

(Nationality) (Flag of vessel):

Master's name:

Gross tonnage (ship):

Tonnage (inland navigation vessel):

Valid Sanitation Control Exemption/Control Certificate carried on board?

Yes ☐

No ☒

Issued at:

Date:

Reinspection required?

Yes ☐

No ☒

List of ports of call from commencement of voyage with dates of departure, or within past 30 days, whichever is shorter:

Number of crew members on board:

Number of passengers on board:

Upon request of the competent authority at the port of arrival, list crew members, passengers or other persons who have joined ship/vessel since international voyage began or within past 30 days, whichever is shorter, including all ports/countries visited in this period (add additional names to the attached schedule):

(1) Name:	joined from: (1)	(2)	(3)
(2) Name:	joined from: (1)	(2)	(3)
(3) Name:	joined from: (1)	(2)	(3)

Has ship/vessel visited an affected area identified by the World Health Organization?

Yes ☐

No ☒

Only requires completion if a public health emergency of international concern has been announced. If unsure, please contact a health protection officer at a public health unit.

Port:

Date of visit:

HEALTH QUESTIONS

Yes No

1. Has any person died on board during the voyage otherwise than as a result of accident?
If yes, state particulars in attached schedule.
Total number of deaths: ☐ ☒
2. Is there on board or has there been during the international voyage any case of disease which you suspect to be of an infectious nature?
If yes, state particulars in attached schedule. ☐ ☒
3. Has the total number of ill passengers during the voyage been greater than normal/expected?
How many ill persons: ☐ ☒
4. Is there any ill person on board now?
If yes, state particulars in attached schedule. ☐ ☐
5. Was a medical practitioner consulted?
If yes, state particulars of medical treatment or advice provided in attached schedule. ☐ ☐
6. Are you aware of any condition on board which may lead to infection or spread of disease?
If yes, state particulars in attached schedule. ☐ ☐
7. Has any sanitary measure (eg, quarantine, isolation, disinfection or decontamination) been applied on board?
If yes, specify type, place and date: ☐ ☒
8. Have any stowaways been found on board?
If yes, where did they join the ship (if known)? ☐ ☐
9. Is there a sick animal or pet on board? ☐ ☒

Note: In the absence of a surgeon, the Master should regard the following symptoms as grounds for suspecting the existence of a disease of an infectious nature:

- (a) fever, persisting for several days or accompanied by (i) prostration; (ii) decreased consciousness; (iii) glandular swelling; (iv) jaundice; (v) cough or shortness of breath; (vi) unusual bleeding; or (vii) paralysis
- (b) with or without fever: (i) any acute skin rash or eruption; (ii) severe vomiting (other than sea sickness); (iii) severe diarrhoea; or (iv) recurrent convulsions.

I hereby declare that the particulars and answers to the questions given in this Declaration of Health (including the Schedule) are true and correct to the best of my knowledge and belief.

Signed _____ Countersigned _____
Master Ship's Surgeon (if carried)

Date: _____



Released under the
Official Information Act 1982

MARCH 2019



NO CHANGE OF HEALTH STATUS REPORT FOR HEALTH PRATIQUE

The Master must fill out this section and complete the form. This is a notice to confirm the health status aboard your vessel following your earlier "New Zealand Advance Notice of Arrival".

Please complete this form and send to the Port Health Authority (Public Health Service) between 12 – 24 hours of your arrival. Failure to provide this status report within the required time frame means the vessel will be liable to quarantine and must be met on arrival.

To: **Public Health Service**

E-mail: Fax:

From Vessel: MV
(Print Vessels name)

Since sending my "New Zealand Advance Notice of Arrival" there has been: (Tick the appropriate box)

- ☐ No change to the health status aboard my vessel (Refer to health questions and Schedule in Maritime Declaration of Health)
- ☐ A change to the health status (Complete and attach Maritime Declaration of Health)
- ☐ Has the vessel departed or transited through any country other than New Zealand in the last 28 days?
- ☐ Are there any passengers or crew on board who have departed or transited through any country other than New Zealand in the last 28 days?
- ☐ Are there any passengers or crew on board who have had contact with a person who has been confirmed with COVID-19 or someone suspected of having COVID-19 in the last 28 days?

Signed: Masters Name
(Print)

This Form must be sent from your vessel to the Port Health Authority no earlier than 24 hours and not later than 12 hours before arrival. The Port Health Authority will then send confirmation of the vessel Pratique status.

Agents details (pratique message will be copied to the agent):

Company name:

Fax:

Agents name:

Cell-phone:

Email:

NZ Passenger arrival COVID-19 customs card - Appendix two

10 What countries have you visited in the last 14 days?

11 Have you been in close contact with a person who has been diagnosed with COVID-19 in the past 14 days? Yes No
What date did you last have close contact with that person? day month year

12 Have you had any of the following symptoms in the past 14 days?
✓ Fever ✓ Cough ✓ Difficulty breathing Yes No

13 Have you been tested for COVID-19? Yes No

14 What date were you tested? day month year

15 Have you received results from that test? Yes No

16 Was that test positive? Yes No

17 Do you intend to self-isolate? Yes No

18 At what address do you intend to self-isolate?

19 I declare that the information I have given is true, correct, and complete.

Signature

Date

(parent or guardian must sign for children under the age of 18)

The Privacy Act 1993 provides rights of access to, and correction of, personal information. If you wish to exercise these rights please contact the New Zealand Customs Service on 0800 428 786 or Email feedback@customs.govt.nz and/or Immigration New Zealand at PO Box 1473, Wellington.



NEW ZEALAND PASSENGER ARRIVAL CARD

Your information is being collected to administer Customs, Immigration, Biosecurity, Border Security, Health, Wildlife, Police, Fine Enforcement, Justice, Benefits, Social Service, Electoral, Inland Revenue, and Currency laws. It is required by border agencies to perform their lawful functions. It may be disclosed to other agencies where permitted by law, including for data matching. The information will be used by Statistics New Zealand for statistical purposes.

NEW ZEALAND PASSENGER ARRIVAL CARD

MSF 3005 (1/10/11)

- This Arrival Card is a legal document – false declarations can lead to penalties including confiscation of goods, fines, prosecution, imprisonment, and deportation from New Zealand.
- A separate Arrival Card must be completed for each passenger, including children.
- Please answer in English and fill in BOTH sides.
- Print in capital letters like this: NEW ZEALAND or mark answers like this: ☒

1 Flight number/name of ship _____ Aircraft seat number _____

Overseas port where you boarded THIS aircraft/ship _____

Passport number _____

Nationality as shown on passport _____

Family name _____

Given or first names _____

Date of birth day _____ month _____ year _____

Country of birth _____

Occupation or job _____

Full contact or residential address in New Zealand _____

Email _____

Mobile/phone number _____

2a Answer this section if you live in New Zealand. Otherwise go to 2b.

Which country did you spend most time in while overseas? _____

What was the MAIN reason for your trip?

☐ visiting friends/relatives ☐ business ☐ holiday/vacation

☐ conference/convention ☐ education ☐ other _____

Which country will you mostly live in for the next 12 months? ☐ New Zealand ☐ other _____

2b Answer this section if you DO NOT live in New Zealand.

How long do you intend to stay in New Zealand? ☐ Permanently or _____ years _____ months _____ days

If you are not staying permanently what is your MAIN reason for coming to New Zealand?

☐ visiting friends/relatives ☐ business ☐ holiday/vacation

☐ conference/convention ☐ education ☐ other _____

In which country did you last live for 12 months or more? _____

State, province or prefecture _____ Zip or postal code _____

3 List the countries you have been in during the past 30 days: _____

4 Do you know the contents of your baggage? ☐ Yes ☐ No

5 Are you bringing into New Zealand:

- Any food:** cooked, uncooked, fresh, preserved, packaged or dried? ☐ Yes ☐ No
- Animals or animal products:** including meat, dairy products, fish, honey, bee products, eggs, feathers, shells, raw wool, skins, bones or insects? ☐ Yes ☐ No
- Plants or plant products:** fruit, flowers, seeds, bulbs, wood, bark, leaves, nuts, vegetables, parts of plants, fungi, cane, bamboo or straw, including for religious offerings or medicinal use? ☐ Yes ☐ No

Other biosecurity risk items, including:

- ☐ Animal medicines, biological cultures, organisms, soil or water? ☐ Yes ☐ No
- ☐ Equipment used with animals, plants or water, including for gardening, beekeeping, fishing, water sport or diving activities? ☐ Yes ☐ No
- ☐ Items that have been used for outdoor activities, including any footwear, tents, camping, hunting, hiking, golf or sports equipment? ☐ Yes ☐ No

In the past 30 days (while outside New Zealand) have you visited any wilderness areas, had contact with animals (except domestic cats and dogs) or visited properties that farm or process animals or plants? ☐ Yes ☐ No

6 Are you bringing into New Zealand:

- ☐ **Medicine:** over 3 months' supply, or medicine not prescribed to you? ☐ Yes ☐ No
- ☐ **Restricted or prohibited goods:** for example, weapons, indecent publications, endangered plants or wildlife, illegal or controlled drugs? ☐ Yes ☐ No
- ☐ **Alcohol:** more than 3 bottles of spirits (not exceeding 1.125 litres each) and 4.5 litres of wine or beer? ☐ Yes ☐ No
- ☐ **Tobacco:** more than 50 cigarettes or 50 grams of tobacco products (including a mixture of cigarettes and other tobacco products)? ☐ Yes ☐ No
- ☐ **Goods obtained overseas and/or purchased duty-free in New Zealand:** with a total value of more than NZ\$700 (including gifts)? ☐ Yes ☐ No
- ☐ **Goods carried for business or commercial use?** ☐ Yes ☐ No
- ☐ **Goods carried on behalf of another person?** ☐ Yes ☐ No
- ☐ **Cash:** NZ\$10,000 or more (or foreign equivalent), including travellers cheques, bank drafts, money orders, etc? ☐ Yes ☐ No

7 Do you hold a current New Zealand passport, a residence class visa or a returning resident's visa? ☐ Yes ☐ No

Are you a New Zealand citizen using a foreign passport? ☐ Yes ☐ No

Do you hold an Australian passport, Australian Permanent Residence Visa or Australian Resident Return Visa? – If yes go to 9 ☐ Yes ☐ No

8 All others.

You must leave New Zealand before expiry of your visa or face deportation. Are you coming to New Zealand for medical treatment or consultation or to give birth? ☐ Yes ☐ No

Select one I hold a temporary entry class visa (Tick yes if you currently hold a visa, even if it is not attached as a label to your passport). ☐ Yes

or I do not hold a visa and am applying for a visitor visa on arrival. ☐ Yes

9 Have you ever been sentenced to 12 months or more in prison, or been deported, removed or excluded from any country at any time? ☐ Yes ☐ No

Please turn over for more questions and to sign →



MANATŪ HAUORA

National Screening Solution (NSS) Data Policy

The National Screening Solution is a technology solution platform that will operate in the following cloud environment.

Cloud providers used	Data locations
Salesforce	Australia – Sydney (main data location – runs on AWS)
MuleSoft (runs on AWS)	Australia – Sydney (main data) United States (meta-data for the management platform)
AWS	Australia - Hosting MuleSoft and Salesforce components (listed above) Australia - Staging database, logging, data storage, security controls United States – Email notification service (e.g. reminders to book appointments or return test kits)

Approved Applications will be developed to operate on this platform, and will each be subject to Privacy Impact Assessment(s), and the Ministry Certification and Accreditation process (provided that an Interim Approval to Operate may apply during the development process).

Current¹ Applications include

- National Bowel Screening Programme (NBSP).
- National Contact Tracing Solution (NCTS) with the following applications:
 - Contact Tracing
 - Border Register
 - Managed Isolation and Exemptions Process (health)
 - Border Worker Testing (planned)

Application Developments

NSS Application development is to be aligned with:

- The Privacy Act and the Health Information Privacy Code
- The Ministry Good Practice Guidelines for Working with Identifiable Information
- relevant HISO standards, including HISO 10029:2015 Health Information Security Framework;
- the New Zealand Information Security Manual
- Government Protective Security Requirements

In any NSS application development the following security and management features must be met to address data protection:

- Appropriate information collection processes must be implemented for each NSS Application.
- System integrity measures such as intrusion detection, network segmentation, and logging and monitoring will be incorporated into each NSS Application design.

¹ Updated to 22 September 2020

- NSS Application access is to be limited to authorised and identified users, and all user access and change activity recorded to an audit log. User Terms of Use are to be incorporated into the User credential process. Role based access controls are to be applied to limit access to information necessary to that role where appropriate.
- Information must be encrypted in transit and at rest, wherever possible.
- Connectivity between the NSS and any Ministry of Health or sector systems must occur only via secure process.
- The lifecycle of information is to be managed in accordance with a Retention Policy to be developed for each NSS Application.
- Reasonable steps must be taken to ensure the accuracy, completeness and currency of information to be used in any NSS Application.
- A governance pathway is to be implemented for each Application, with expertise in the Application subject. The governance pathway will oversee operational management, use and disclosure requirements for the NSS Application and guard against function creep, as identified in the relevant Privacy Impact Assessment.
- The use of unique identifiers must be specifically considered in each NSS Application.

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